**Risk Assessment for SCR walks**

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| **Objective of the risk assessment** | *To ensure the safety of participants and that walk leaders are able to contact the College in the event of an emergency and vice versa* |
| **Description of Task or Activity:** *(to include enough information to establish the foreseeable hazards)* | *SCR walk* |
| **Nature and Location:** | As described in SCR Bulletin and sign up email. |
| **Most significant risk(s):** | * *Severe weather impacting on travel and/or activity* * *road accident* * *Participant(s) become detached from the main group for unknown reasons* * *Attendees have not read briefing information and are ill-prepared* |
| **Mitigation of risk(s)** | * *Itinerary of travel to be provided to College Office by walk leader, to include list of attendees and expected return time.* * *Group should stay together throughout the walk.* * *Walk leader can exclude people they consider ill-prepared for the walk.* * *In the event of an emergency the leader will contact College reception to request assistance. This will be passed to College Office during working hours or duty officer outside of working hours.* * *Where University members intend to use their own vehicle to transport University employees, business insurance should be held and safety checks made prior to travel.* |