Health and safety procedures for SCR branded walks

Leader guidelines

Key points

* Participants will only be covered by University insurance if they have read the walk briefing and risk assessment.
* Drivers intending to carry University employees will need business insurance.
* Students attending walks will have to travel in the minibus.
* The recommended ration for leaders to participants is 1:15.
* By signing up for the event it is assumed participants will have: read the risk assessment and walk briefing email and provided the leader with an emergency contact number
* Walk leaders will have to leave a list of participants and emergency contact numbers in the College Office.

Leader guidelines

Before the walk the leader will have:

* Given potential participants, through the sign on email, a brief description of location, nature of the walk, departure and anticipated return times, required footwear and protective clothing. Noting all participants are assumed to have read the risk assessment on the SCR website.
* Given a participant list with emergency contact numbers to the College Office